|  |  |
| --- | --- |
|  | Colorado Desert Archaeology Society |

# Preliminary Volunteer Application - Archaeology Technician

## Applicant Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name: |  |  |  | Date: |  |
|  | Last | First | M.I. |  |  |

|  |  |  |
| --- | --- | --- |
| Address: |  |  |
|  | Street Address | Apartment/Unit # |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | City | State | ZIP Code |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone: |  | Email |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| For Further Information: | Hayley Elsken |  | hayley.elsken@parks.ca.gov |  | (760) 823-6053 |

|  |  |
| --- | --- |
| Position Applied for: | Archaeology Technician – California State Parks, Colorado Desert District |

How did you learn about this opportunity?:\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Duties and Responsibilities

Position Summary: The Colorado Desert Archaeology Society (CDAS) Archaeology Technician Volunteer position is under the direction of the District Archaeologist within the Colorado Desert District Parks. CDAS activities will be coordinated with the District Archaeologist. The position has been established to assist with field documentation, field survey, curation, interpretation, laboratory, and archival work, and other tasks necessary to protect and preserve cultural resources within the parks.

Essential Functions: The Colorado Desert Archaeology Society Archaeology Technician Volunteer will:

1) Complete the Colorado Desert District Volunteer Training Class or will have archaeological experience and training at a level to be approved by the District Archaeologist;

1. Complete a minimum of 40 hours per calendar year assisting with field work, lab work, documentation, and/or other work as directed by the District Archaeologist;

Essential Skills: Colorado Desert Archaeology Society Volunteer duties will necessitate:

1. ability to hike for a minimum of one mile over uneven terrain, Volunteers will be advised in advance of volunteer work conditions, distances, environment, and time commitment involved for each project so that each volunteer can determine if their individual capabilities and the work level are compatible;
2. driving in 4-wheel/high clearance vehicle on existing park roads, as required;
3. using digital photographic skills such as using a digital camera with a photo scale and complete photo log for all cultural resources documentation photographs;
4. taking clear, concise and organized field notes using appropriate media;
5. understanding how to read a map and use a compass;
6. having basic personal-level GPS skills; recording the data collected in an organized manner;
7. using computer technology for essential email communication with park staff/volunteer coordinator;
8. having basic word-processing skills for filling out site record forms and for other projects as needed and instructed;
9. ability to complete routine curatorial and laboratory procedures under the direction of the District Archaeologist or designated supervisor
10. following procedures and instructions as directed by the District Archaeologist
11. committing to and signing the Colorado Desert Archaeology Society Code of

Ethics/Confidentiality Agreement, especially regarding confidentiality in cultural resource locations, data, and documents.

All Colorado Desert Archaeology Society Archaeology Technician Volunteers are expected to participate at a level necessary to complete assigned volunteer tasks. Participation might include:

* Ability to walk on uneven ground
* Willingness to follow all safety procedures as set forth in CDAS training and identified by the District Safety Officer
* Ability to ride/drive on back-country roads as appropriate
* Ability to read maps and use compass and/or GPS to navigate in remote areas
* Ability to effectively communicate with the project leader, other volunteers, and the public
* Ability to complete assigned tasks with the help of staff
* Willingness to commit to a specific period of time in the field/lab/archives
* Willingness to accept responsibility for assisting other volunteers

## Education, Knowledge & Experience

1. Please list any education, knowledge, or experience that would benefit you in this volunteer position:
2. Why do you want to take the arch tech class and become a state park archaeology volunteer?
3. Did you read the essential skills for the Arch Tech position? What fitness or outdoors experiences make you capable of hiking at least one mile over rocky uneven and sometimes steep terrain while carrying food and water supplies for yourself?

## Acceptance

I certify that I understand and am capable of fulfilling the duties and responsibilities as listed above.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Date: |  |

(Signed or typewritten name are acceptable.)

Note: An interview with the district park archaeologist or a designee will be conducted upon acceptance of this application. The interview will be conducted either in person or via videoconferencing.

**Please return the application to** **Hayley.elsken@parks.ca.gov**  **by January 20th, 2025**